

CSULB – HRM 654 • Negotiation and Conflict Management • MAGL • 2007

SUMMARY OF DUE DATES FOR COURSE WRITING ASSIGNMENTS

DUE DATE ASSIGNMENT

June 21	Individual brief biography including interest in negotiation and conflict management (1-2 typed, double-spaced pages)
June 21	Completed MBTI™ Form G and signed form for scoring
July 9	Analysis paper on Negotiation (2-3 typed, double-spaced pages)
July 16	Analysis paper on Conflict Management (2-3 typed, double-spaced pages)
July 23	Seminar Presentation Team on Negotiation leads class session (2.5-3 hours including 15 minute break)
July 26	Seminar Presentation Team on Conflict Management leads class session (2.5-3 hours including 15 minute break)
July 30	Individual Report on Seminar Presentation Team Process describing how the process was enjoyable/difficult, productive/inefficient, how planning, negotiation and conflict management methods were employed during this experience (1-2 typed, double-spaced pages)
August 6 (NOON)	Application Paper (6-7 typed, double-spaced pages)

Each assignment is due by the beginning of the class session on the date indicated, except for the Application Paper which is due to be delivered to the instructor not later noon on Monday, June 20, after the last class session. If you wish, you can send these completed written assignments to me via email attachments prior to 4:00 p.m. on the dates they are due or earlier. Please Include your last name as part of the attached file name (e.g. "HartlNegotiationPaper.doc")

SPECIAL NOTE: You are strongly encouraged to turn in you writing assignments electronically via the Instructor's email: david@davidhartl.com. If you turn in your papers in hard copy, please staple the pages of the paper together in the upper left-hand corner. Do not use thesis paper covers, bindings, or other cover materials. Be sure the title of the paper, your name, and the date are clearly shown on the first page of the paper. Thank you.

These dates and assignments are all included in the course syllabus along with detailed guidelines for successful completion of all assignments. Please post these due dates in your calendar for easy reference. Thanks.